



BURSA MALAYSIA DEPOSITORY SDN. BHD. (165570W)

BMD/SA-004B

TASK ASSIGNMENT SHEET - ADA & ADM

GROUP TWO

User ID : _____	Designation : _____
User's Full Name : _____	Existing User : <input type="checkbox"/> * New User : <input type="checkbox"/>
* For new user, kindly attach the User ID Application Form	

PART A : TASK ASSIGNMENT

**** (Please tick where applicable : "A"- to assign tasks, "R"- to remove tasks)**

**** (NOTE : GROUP 2 TASKS HIGHLIGHTED IN BOLD AND MARKED WITH #)**

UTILITY

- A R Task Assigned To A User Report # (for CDS Coordinator only)
- A R Failed Logon Report by ADA/ADM
- A R Transfer Confirmation Limit Audit Report

ACCOUNT PROCESSING

Add	Updt	Delt	(Tick where applicable)
<input type="radio"/> A <input type="radio"/> R			Account Maintenance
<input type="radio"/> A <input type="radio"/> R			Reactivate Dorm/Inact Account
<input type="radio"/> A <input type="radio"/> R			Account Enquiry By ID
<input type="radio"/> A <input type="radio"/> R			Account Enquiry By Name
<input type="radio"/> A <input type="radio"/> R			Account Uncleared Enquiry
<input type="radio"/> A <input type="radio"/> R			Account Earmarked Enquiry
<input type="radio"/> A <input type="radio"/> R			Account Suspended Enquiry
<input type="radio"/> A <input type="radio"/> R			Account Tagging Enquiry
<input type="radio"/> A <input type="radio"/> R			Account / Investor Audit Report
<input type="radio"/> A <input type="radio"/> R			Participant Account Listing
<input type="radio"/> A <input type="radio"/> R			Inactive Accounts Report
<input type="radio"/> A <input type="radio"/> R			Reactivated Account Report
<input type="radio"/> A <input type="radio"/> R			Principal & Nominees Account Report
<input type="radio"/> A <input type="radio"/> R			eServices Registration Report
<input type="radio"/> A <input type="radio"/> R			eServices Audit Report
<input type="radio"/> A <input type="radio"/> R			Principal & Noms eDividend Registration Report
<input type="radio"/> A <input type="radio"/> R			eStatement List Enquiry } (for ADA only)

CDS-STP

- A R Account Consent Maintenance
 - A R Account Consent Enquiry
 - A R Depositor Consent Listing
 - A R Depositor Consent Audit
- (for CDS-STP subscriber only)

STOCK PROCESSING

- A R Stock Enquiry

CORPORATE ACTION TRANSACTION

- A R Corporate Event Enquiry By Date
- A R Corporate Event Enquiry By Stock

DEPOSIT TRANSACTION

Add	Updt	Delt	(Tick where applicable)
<input type="radio"/> A <input type="radio"/> R			Deposit Maintenance #
<input type="radio"/> A <input type="radio"/> R			Deposit Listing Enquiry
<input type="radio"/> A <input type="radio"/> R			Lost Scrip Enquiry
<input type="radio"/> A <input type="radio"/> R			Lost Scrip Detail Enquiry
<input type="radio"/> A <input type="radio"/> R			Deposit Amendment Report
<input type="radio"/> A <input type="radio"/> R			Deposit Amendment By Depositor Report
<input type="radio"/> A <input type="radio"/> R			Deposit Confirmation Report

WITHDRAWAL TRANSACTION

Add	Updt	Delt	(Tick where applicable)
<input type="radio"/> A <input type="radio"/> R			Withdrawal Maintenance #
<input type="radio"/> A <input type="radio"/> R			Withdrawal List Enquiry
<input type="radio"/> A <input type="radio"/> R			Withdrawal Report
<input type="radio"/> A <input type="radio"/> R			Withdrawal Amend/Cancel Report
<input type="radio"/> A <input type="radio"/> R			Withdrawal Cancellation Report
<input type="radio"/> A <input type="radio"/> R			Withdrawal Confirmation Report

TRANSFER TRANSACTION

Add	Updt	Delt	(Tick where applicable)
<input type="radio"/> A <input type="radio"/> R			Transfer Maintenance #
<input type="radio"/> A <input type="radio"/> R			Online Bulk Transfer #
<input type="radio"/> A <input type="radio"/> R			Transfer Listing Enquiry
<input type="radio"/> A <input type="radio"/> R			Transfer Cancellation Report
<input type="radio"/> A <input type="radio"/> R			Transfer Deleted at EOD Report
<input type="radio"/> A <input type="radio"/> R			Transfer Confirmation Report
<input type="radio"/> A <input type="radio"/> R			Unattended Transfer Report

TRADE SETTLEMENT TRANSACTION

- A R Insufficient Balance Report (for ADA only)

GOODS AND SERVICE TAX (GST)

- A R GST Tax Invoice
- A R GST CDS Transaction Invoice Report
- A R GST CDS Backdated Invoice
- A R GST CDS Backdated Invoice List

PART B : TO BE COMPLETED BY APPLICANT

User's Signature : _____ Date : _____

PART C : TO BE COMPLETED BY AUTHORISED SIGNATORY

Signature : _____ Date : _____

Name : _____ Company Rubber Stamp : _____

PART D : TO BE COMPLETED BY THE EPTR - SYSTEM ADMINISTRATOR

Approved By : _____ Assigned By : _____

Signature : _____ Signature : _____

Date : _____ Date : _____

Action Required : Add / Update / Remove